



Affinity Provider Portal Training Manual

Affinity Provider Portal

Resources

This page enables users to easily access and view important information which assist with operations of the practice. The following sections are available under resources tab:

1. Important Updates
2. Resources – Videos, workshop information, FAQ
3. Announcements
4. Forms
5. Information – general information to assist the with the operations for the providers practice

Important Updates for Providers

2017 HEDIS/QARR/STARS Workshop
The workshop outlines important information on the 2017 HEDIS national performance measures, the New York specific QARR reporting measures and the cms stars health plan rating system. The reference materials and workshop video can be used by Affinity Providers to gain an understanding of the 2017 national, state and federal measurements and metrics. Please take a moment to explore the HEDIS/QARR/STARS Workshop Video, Coding manual and other related HEDIS/QARR/STARS resource materials.

Authorization Service Announcement for January 1st, 2017
EviCore is currently managing the authorization process for radiology services for Affinity Health Plan members Effective January 1st, 2017, the following additional services will also be managed by EviCore: Radiation Therapy, Ultrasound, Sleep Management, Physical Therapy(PT), Occupational Therapy(OT), Speech Therapy(ST), Cardiac Imaging and Radiology Services. For more detailed information please [read the notification letter](#) and visit EviCore at [their Web Site](#).

[More +](#)

Resources

Click the below links to download the files:

| | |
|----------------------------------------------------|-------------------------------------|
| Hedis QARR Video | Top Ten Tips Risk Adjustment Coding |
| HEDIS Provider Workshop | HEDIS/QARR/STARS FAQ |
| 2017 HEDIS/QARR/STARS Coding Medical Documentation | HEDIS Workshop Key Contacts List |

Announcements

News and updates for our clinical and provider community

| | |
|-----------------------------------------------------------------|----------------------------------------------------------------|
| Preventive Services - Member Incentives Offered | New Priority Fax Line for Prior Authorizations |
| Medical Chart Review Process | Your Account Executive |
| Updated PCP Change Request Forms | |

Forms

Frequently used forms and policies for our clinical and provider community

- [ESR - Affinity Health Plan Environment Site Review](#)
- [Provider Relations FWA Attestation Letter](#)
- [Provider Validation Report](#)
- [Provider Participation Request CAQH](#)

Information

- [Affinity Appointment Availability and Accessibility Standards](#)
- [Credentialing Checklist](#)
- [Provider Enrollment EFT ERA Guidelines](#)
- [Provider Manual](#)
- [Provider Orientation Packet](#)
- [QM Quick Reference Guide for QUARR HEDIS](#)
- [Quick Reference Contact Numbers](#)
- [2015 Updated Quality Incentive Program Manual](#)
- [CVS Caremark Cover My Meds Reference Document](#)
- [Medicare.GOV](#)
- [Medical Encyclopedia](#)
- [Medicare Made Easy](#)
- [Affinity Provider Portal User Guide](#)

[Back to Previous Page](#)

Affinity Provider Portal

Reports

Reports Section

1. PCP Roster: This report provides the number of members who have selected the provider as their Primary Care Physician (PCP).

The report will provide the following details:

1. Member Name
 2. Member Demographic information
 3. Age
 4. Line of Business (LOB)
 5. Effective date member elected provider as their pcp
2. PCP Auto Assignment Report: Members who do not select a primary care physician within thirty (30) days of their enrollment are auto assigned to providers. This report provides the number of members that have been auto assigned to the provider as their PCP.

Quality Incentive Program (GAPS in Care) Reports

Quality Incentive Program (GAPS in Care) Reports: this report provides a list of patients to the provider they are able to close gaps in care for.

Note:

- a. If user logged in is associated to many TINs, TINs will be displayed with an option to select a specific tin, select a Time Period from the dropdown and “Download QIP Report”.
- b. If user logged in is associated to only one (1) TIN, TIN will be display, with option to select the Time Period from the dropdown and “Download QIP Report”.

Operational Reports

Shared Savings Report: this report is a breakdown of where the provider’s spend is and how it relates to their Shared Savings payment.

Member Alerts

Member Alerts: this report provides the list of members who which have been treated within a hospital setting.

Affinity Provider Portal

Reports

Panel Report

Time Period

Current Roster

[Create PCP Roster](#)

 [PCP Auto Assignment Report](#)

Quality Incentive Program (Gaps in Care) Reports

| Tax ID | Name | Selected |
|-----------|---------------------------------------------|----------------------------------|
| 113307627 | Bethpage Primary Medical Care | <input checked="" type="radio"/> |
| 112537662 | Brookhaven Cardiac Center | <input type="radio"/> |
| 260628913 | Brookhaven Family Medic Inc. P.C. | <input type="radio"/> |
| 111704595 | Brookhaven Memorial Hospital Medical Center | <input type="radio"/> |


Time Period

March 2017

[Download QIP Report](#)

Operational Reports

Reports updated regularly specific to shared savings, quality incentives and other financial/utilization data for your practice

 [Shared Savings Report](#)

Alerts

Inpatient admissions and discharge alerts with detail from the daily census report and member profile

 [View all Member Alerts](#)

Member Alerts for 01/27/2017

Member Alerts for 01/25/2017

Member Alerts for 01/23/2017

[More +](#)

[Back to Previous Page](#)