



FREQUENTLY ASKED QUESTIONS (FAQ) HIV SPECIALIST AS PCP:

THE BACKGROUND:

- In July 1997, the Federal Government, through the Centers for Medicare and Medicaid Services (CMS), approved an 1115 Waiver for New York State. The 1115 Waiver allows New York State to mandate most recipients to enroll in Managed Care Plans in order to continue to receive Medicaid benefits.
- In September 2010, the State Department of Health expanded Mandatory Managed Care enrollment in New York City to include Medicaid beneficiaries with HIV/AIDS. Medicaid HIV/AIDS beneficiaries can either join a “traditional” managed care plan, or join a special needs plan.
- In an effort to maximize and better coordinate care, AIDS Specialists have been encouraged to act as their members PCP in individual cases.

WHO CAN MAKE THE REQUEST:

- Either members or providers can request a HIV Specialist to act as a member’s PCP. The provider (if chosen by a member) has the right to refuse the request.

HOW THE PROCESS WORKS:

- A Member or Provider contacts Affinity Health Plan, requesting that a Provider act as a member’s PCP to coordinate their care.
- Member and Provider requests will be transferred to Medical Management; Members will be informed that providers will have to be contacted before requests can be honored.
- Providers will be asked for demographic information about the member, and will be asked to complete a clinical data form. The clinical data form MUST be returned to Affinity, with supporting documentation, within four (4) business days from the request date. Failure to return the form will either delay or terminate the PCP request. These forms must be returned via fax (fax # is on the form).
- If a provider did not designate a primary care (internal medicine, pediatrics, or Family Practice), specialty as their secondary specialty on your Affinity credentialing application, they may be asked to complete a Primary Care Amendment. This amendment will allow them to be paid for primary care services. The provider must sign this amendment and fax a copy back to Affinity (fax # included in document), and mail back the original.



FREQUENTLY ASKED QUESTIONS (FAQ) HIV SPECIALIST AS PCP (Continued):

- Once all forms are returned, the provider will be notified by Affinity Medical Management that they will be able to see the member as a PCP, and coordinate their medical care (refer them to other specialists, etc.)

QUESTIONS?

- Clinical Questions: (course of treatment, clinical review, etc)-contact Affinity Medical Management- (866) 247-5678-follow Medical Management prompts.
- Administrative questions (payment, credentialing, etc): contact the Affinity Provider Relations representative in your county-(866) 247-5678-follow Provider Relations prompts.